

**Earthwork Technical Review Team  
Meeting Minutes February 25, 2016  
605 Suwannee Street, Tallahassee, Florida**

Earthwork TRT Attendees: María J. Irizarry (Chairperson) (CO); members via teleconference – Barbara Beacham (D1), Keith Warren (TP), and Jesse Sutton (D2)

Guests: Stacey White (A&SW), and Susan Robeson (State Construction Training Administrator)

The meeting began at 1:00 PM. The following agenda items were discussed:

**1. Review of Application for Instructor of Earthwork Level I and Level II courses:**

**a. Mr. Jeffrey Begovich, P.E. – proposed by Tierra, Inc.**

**Instructor Review**

The Earthwork TRT reviewed and discussed the proposed instructor's resume and work experience. It was determined that this applicant possess adequate expertise and knowledge on earthwork.

**Recommendation**

After review and discussion of the submitted application, a unanimous recommendation for approval as instructor for the Earthwork Construction Inspection Levels I and II, as submitted by Tierra, Inc., was made for Mr. Jeffrey Begovich, P.E.

**Instructor's Contact Information:**

Mr. Jeffrey Begovich, P.E.

Tierra, Inc.

591 Susan B. Britt Court

Winter Garden, FL 34787

Phone: (407) 877-1354

Email: [jbegovich@tierraeng.com](mailto:jbegovich@tierraeng.com)

**2. CTQM Chapter 5 revisions**

- a. Maria Irizarry reminded the TRT that the team is responsible for the annual review of the CTQM Chapter 5. As soon as the Word file and schedule for this year's review is provided by Susan Robeson, the TRT will be informed.

**3. ECI Level I and Level II course revisions**

- a. Maria Irizarry informed that she will meet with Susan Robeson and her staff next week to discuss contracting out the revision for the ECI Level I and II courses.
  - i. Susan added that if contracted out, this will be part of next fiscal year, which starts in July 1<sup>st</sup>. ECI Level I and II courses and exams will be revised and updated.
  - ii. The most current manual version for ECI Level II is January 2015.

1. Stacey White stated that there are errors and issues with the Power Point files and missing information in the manuals. A&SW's instructors provide the missing information to the trainees during the course.
2. Maria Irizarry stated that these type of errors and issues can be addressed before the complete revision of the course.
3. Stacey will send the TRT any findings and feedback from A&SW's instructors.

No further questions or comments.

Meeting adjourned at 1:20 PM